

2023 Green County Fair

FairEntry Registration

Junior Exhibitors: May 1-30, 2023

Open Exhibitors: June 1-30, 2023

** All sample pictures reflect 2022 dates for instructional/referencing purposes ONLY.

Welcome Fair Exhibitors!

Please Review the important information below.

- ▶ Should you have additional Questions please contact:

- ▶ Green County Fair Office

- ▶ Amanda Swedlund- Office Manager
- ▶ 608-325-9159
- ▶ greencountyfairgrounds@gmail.com
- ▶ www.greencountyfair.net



- ▶ Extension Green County Office

- ▶ Jayne Butts - Office Manager
- ▶ Ellen Andrews - 4-H Educator
- ▶ Jackie McCarville - Ag Educator
- ▶ 608-328-9440



- ▶ FairEntry Guidelines & Fair Books

- ▶ Junior

- ▶ <http://greencountyfair.net/pageserver/fairbook-jr-class>

- ▶ Open

- ▶ <http://greencountyfair.net/pageserver/fairbook>

- ▶ Please **READ**: *(found on website)*

- ▶ Fair General Rules & Instructions
 - ▶ Individual Department Rules & Entry Options
 - ▶ Animal Exhibitors:
 - ▶ Animal Health Regulations
 - ▶ Youth Livestock Auction Rules
 - ▶ Dairy Youth Recognition Auction Rules

FairEntry Entry Process

2022 Green County Fair Online Entry Instructions

Important Reminders

- Be sure to complete your entries (including the final "Submit" step) prior to July 5, 2019 @ 4:00 pm.
- Register all entries for each exhibitor in the family before proceeding to the Payment section.
- Be sure to click the "Submit" button when you have completed your entries. Entries are not final until they have been submitted.
- Check your email inbox for a confirmation email with a list of your entries and any related fees.
- You will receive a second email when your entries have been approved by the Green County Fair.

1. You may access the Green County Fair online entry system from this link:
<https://fairentry.com/fair/signin/3447>

2. or you can go to <http://www.fairentry.com> and click "Find Your Fair".

3. If you choose to go through "Find Your Fair," then use the drop down menu to select "Wisconsin", click search, and then scroll down and click on "2019 Green County Open Fair."

Find Your Fair

Search by keyword: [Search]

Find by State: [Wisconsin] [Search]

[Submit]

FairEntry Tips

- ▶ Use a Computer! (NOT a cell phone)
- ▶ Works best in Chrome
- ▶ Parents & Youth should complete the forms together.
- ▶ Register all entries for each Exhibitor in family BEFORE clicking the “Submit” button.
- ▶ Entries are not final until they have been submitted and approved.
 - ▶ You will get TWO email confirmations; one for submission and another for approval.
 - ▶ Keep these emails!
- ▶ **Do NOT wait until the last week or minute!!**
- ▶ Must hit “Submit” by Tuesday, May 30, 2023 @ 4:30 pm.

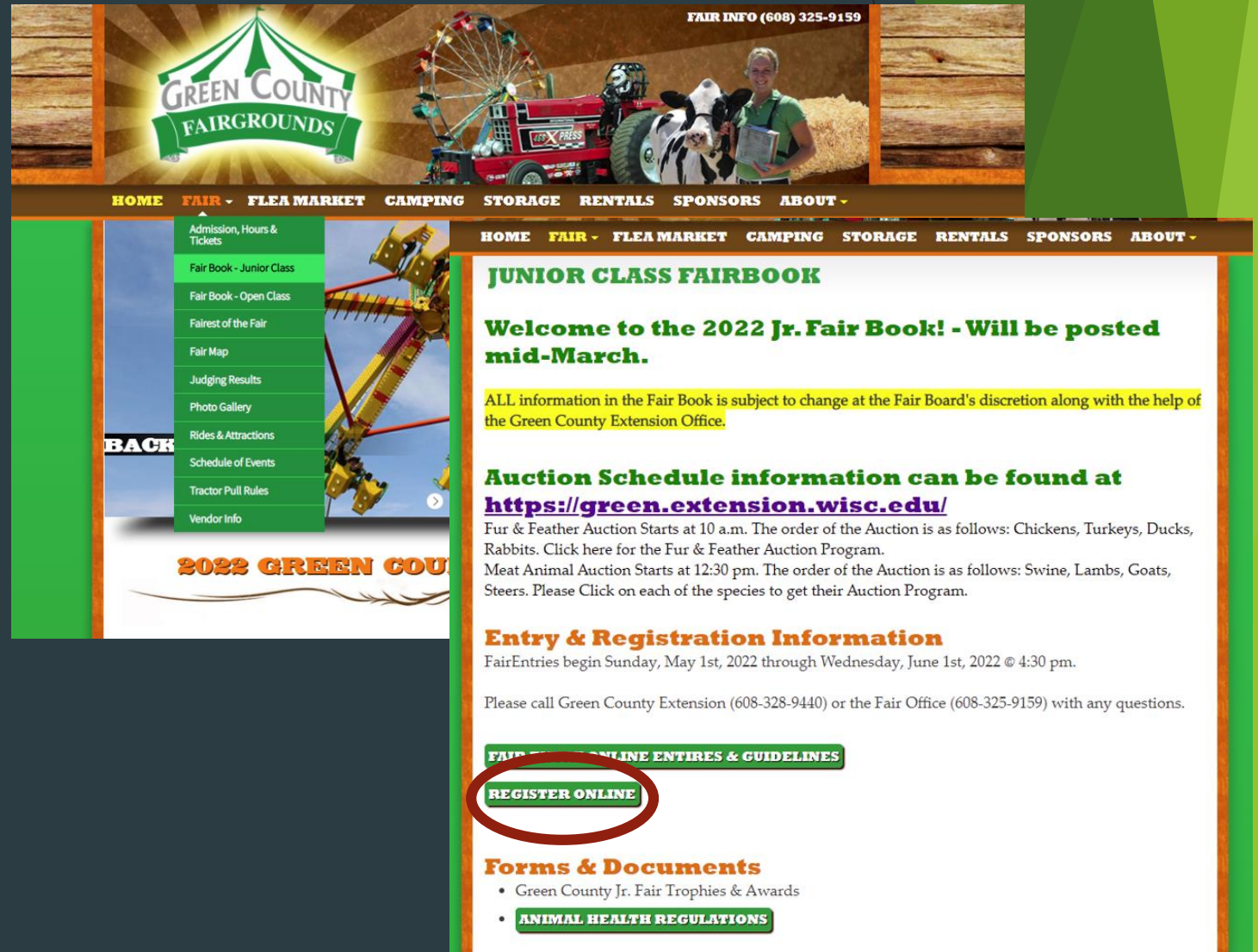


Where to go to get to FairEntry?

Junior Exhibitors

- <http://greencountyfair.net/pageserver/fairbook-jr-class>

- Click on “Register Online”



The screenshot shows the Green County Fairgrounds website. The header features the fairgrounds logo, a Ferris wheel, a tractor, and a woman holding a book. The navigation bar includes links for HOME, FAIR, FLEA MARKET, CAMPING, STORAGE, RENTALS, SPONSORS, and ABOUT. A sidebar on the left lists various categories like Admission, Hours & Tickets, Fair Book - Junior Class, Fair Book - Open Class, Fairest of the Fair, Fair Map, Judging Results, Photo Gallery, Rides & Attractions, Schedule of Events, Tractor Pull Rules, and Vendor Info. The main content area is titled "JUNIOR CLASS FAIRBOOK" and contains the following text:

Welcome to the 2022 Jr. Fair Book! - Will be posted mid-March.

ALL information in the Fair Book is subject to change at the Fair Board's discretion along with the help of the Green County Extension Office.

Auction Schedule information can be found at <https://green.extension.wisc.edu/>

Fur & Feather Auction Starts at 10 a.m. The order of the Auction is as follows: Chickens, Turkeys, Ducks, Rabbits. Click here for the Fur & Feather Auction Program.

Meat Animal Auction Starts at 12:30 pm. The order of the Auction is as follows: Swine, Lambs, Goats, Steers. Please Click on each of the species to get their Auction Program.

Entry & Registration Information

FairEntries begin Sunday, May 1st, 2022 through Wednesday, June 1st, 2022 @ 4:30 pm.

Please call Green County Extension (608-328-9440) or the Fair Office (608-325-9159) with any questions.

FAIR ONLINE ENTRIES & GUIDELINES

REGISTER ONLINE

Forms & Documents

- Green County Jr. Fair Trophies & Awards
- **ANIMAL HEALTH REGULATIONS**

Where to go to get to FairEntry?

Open Exhibitors

- ▶ <http://greencountyfair.net/pageserver/fairbook>
- ▶ Click on “Open Class Registration Here”

The screenshot displays the Green County Fair website. The top navigation bar includes links for HOME, FAIR, FLEA MARKET, CAMPING, STORAGE, RENTALS, SPONSORS, and ABOUT. A dropdown menu for the FAIR link is open, showing options such as Admission, Hours & Tickets, Fair Book - Junior Class, Fair Book - Open Class, Fairest of the Fair, Fair Map, Judging Results, Photo Gallery, Rides & Attractions, Schedule of Events, Tractor Pull Rules, and Vendor Info. The main content area is titled "OPEN CLASS FAIR BOOK" and features a banner for the "2022 GREEN COUNTY FAIR: JULY 20 - 24". Below the banner, a welcome message states: "Welcome to the Open Class Book & Information! With the ever presence of COVID 19, ALL information in the Fair Book is subject to change at the Fair Board's discretion along with the help of the Green County Extension Office." The registration period is listed as "Registration is open June 1 - June 30, 2022". A link for "FairEntry Online Entries & Guidelines" is provided, followed by a button labeled "OPEN CLASS REGISTRATION HERE" which is circled in red. At the bottom, there are links for "Fair Vet Services, Truck & Trailer Policy, Parking Policy" and "ANIMAL HEALTH REGULATIONS".

Online FairEntry Instructions

The screenshot shows the 'Exhibitor and Staff sign-in' page for 4Honline. The page has a green header with the text 'Exhibitor and Staff sign-in'. Below this is the 4Honline logo, which includes a green clover icon and the text '4Honline' and '4-H Enrollment and Event Registration'. There are two main sign-in options: a green button labeled 'Sign in with 4Honline' and a blue button labeled 'Sign in'. Below the blue button are links for 'Forgot your password?' and 'Not in 4-H and need to create a FairEntry account?'. To the right of the screenshot, there are two text blocks with arrows pointing to the sign-in options. The first block, in green text, says 'All 4-H Members... click on the GREEN button' with a red arrow pointing to the green 'Sign in with 4Honline' button. The second block, in black text, says 'All FFA, Scout & other Youth Organizations OR Open Exhibitors need to "Create" a FairEntry Account.' with a blue arrow pointing to the blue 'Sign in' button. Below this is another text block in black that says 'Have an account from previous year(s)? Then simply sign in with that account.'

Exhibitor and Staff sign-in

4Honline
4-H Enrollment and Event Registration

Sign in with 4Honline

If you don't have a 4Honline account, sign-in with your FairEntry account:

Email

Password

Sign in

[Forgot your password?](#)

[Not in 4-H and need to create a FairEntry account?](#)

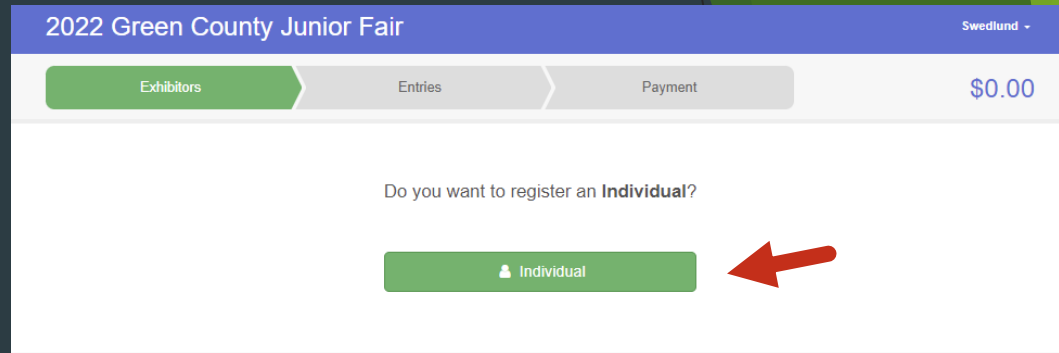
All 4-H Members...
click on the **GREEN** button

All FFA, Scout & other Youth Organizations
OR Open Exhibitors need to "Create" a
FairEntry Account.

Have an account from previous year(s)?
Then simply sign in with that account.

Creating an account?

- ▶ Step 1: Choose the email you wish to use for FairEntry.
- ▶ Step 2: Account Name, Phone # and password creation.
- ▶ Step 3: Click “Individual” to create Exhibitor(s) under your account.
- ▶ Step 4: Complete first name, last name, birthday, and grade boxes. Then click “Continue”.
- ▶ Step 5: Complete contact info fields. Then click “Continue”.
- ▶ Step 6: Complete address fields. Then click “Continue”.
- ▶ Step 7: Answer ALL the questions. Premise ID is required if you are showing Cattle, Swine, Sheep, Goats, Poultry, or Horses. YQCA is required for all exhibitors showing animals that stay all week at the Fair. If you do not have entries that require a Premise ID, please put “None” in the box.

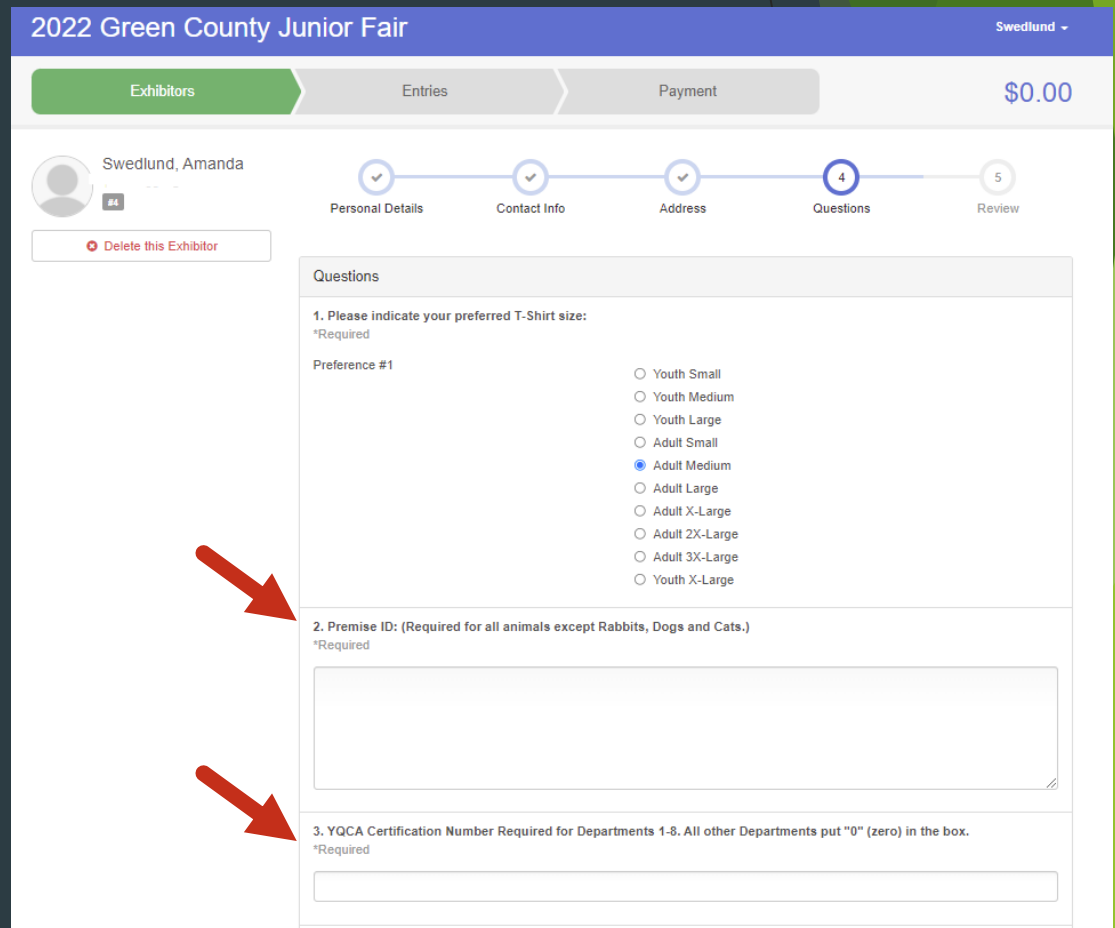


2022 Green County Junior Fair Swedlund ▾

Exhibitors Entries Payment \$0.00

Do you want to register an Individual?

Individual



2022 Green County Junior Fair Swedlund ▾

Exhibitors Entries Payment \$0.00

Swedlund, Amanda

Personal Details Contact Info Address Questions Review

Questions

1. Please indicate your preferred T-Shirt size:
*Required

Preference #1

☐ Youth Small
☐ Youth Medium
☐ Youth Large
☐ Adult Small
☒ Adult Medium
☐ Adult Large
☐ Adult X-Large
☐ Adult 2X-Large
☐ Adult 3X-Large
☐ Youth X-Large

2. Premise ID: (Required for all animals except Rabbits, Dogs and Cats.)
*Required

3. YQCA Certification Number Required for Departments 1-8. All other Departments put "0" (zero) in the box.
*Required

Creating Entries

- ▶ Step 1:
 - ▶ If you created an account: Click “Continue to Entries”, then Click “Add an Entry”.
 - ▶ If you are using an existing account: Click “Add an Entry”.
- ▶ Step 2: Choose each Department & Class your exhibitor wishes to participate in.

2022 Green County Junior Fair Swedlund

Exhibitors Entries Payment \$0.00

Swedlund, Amanda #4

Delete this Exhibitor

Personal Details Contact Info Address Questions Review 5

Please review the exhibitor registration.

Continue to Entries

Personal Details Edit Contact Info Edit

There are 2 entries belonging to 1 exhibitor in this invoice.

Register another Exhibitor

Everything looks good!

Continue to Payment

Swedlund, Amanda 2 Entries

Add an Entry

2022 Green County Junior Fair Swedlund

Exhibitors \$0.00

There are 0 entries belonging to 1 exhibitor in this invoice.

Register another Exhibitor

Swedlund, Amanda 0 Entries

Add an Entry

Choose Department and Class

01 - Dairy	Select
02 - Beef	Select
03 - Swine	Select
04 - Sheep	Select
05 - Goats	Select
06 - Horse and Pony	Select
07 - Poultry	Select
08 - Rabbits	Select
09 - Dogs	Select

2022 Green County Junior Fair Swedlund

Exhibitors \$0.00

There are 0 entries belonging to 1 exhibitor in this invoice.

Register another Exhibitor

Swedlund, Amanda 0 Entries

Add an Entry

Choose Department and Class

Department 03 - Swine Change

A: Market Barrows	Select
B: Carcass Barrows	Select
C: Market Gilts	Select
D: Swine Showmanship	Select
E: Bred and Owned by Exhibitor	Select
F: Purebred	Select

Cancel Choose

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Creating Entries

- ▶ Step 3: Select the “lot” to continue. Then Click “Continue”.
- ▶ Step 4: Select your Club or Chapter you wish for this project. Then click “Continue”. (This will need to be done for each project)

2022 Green County Junior Fair

Exhibitors > Entries > Payment \$0.00

Entry #208

Swedlund, Amanda

Department: 03 - Swine
Class: A: Market Barrows
Lot: 100: Market Barrow

Delete this Entry

Club/Chapter

Please select the 4-H Club or FFA Chapter that is associated with this entry.
Selected Club: None Suggested Club: (Last Club Selected) Select this Club

Search...

- ☐ Albany FFA FFA
- ☐ Argyle FFA FFA
- ☐ Belleville FFA FFA
- ☐ Black Hawk FFA FFA
- ☐ Boy Scouts OTHER
- ☐ Brodhead FFA FFA
- ☐ Browntown Busy Beavers (Green) 4-H

33 total clubs are available
Note: no more than 50 clubs are shown at once, so use the search feature to find your club.

Continue

2022 Green County Junior Fair

Exhibitors > Entries > Payment \$0.00

Starting an Entry

Department: 03 - Swine Change
Class: A: Market Barrows Change

Select a Lot to continue

100: Market Barrow Select

Swedlund, Amanda

Existing entries (1)

#207

Department: 03 - Swine
Class: A: Market Barrows
Lot: 100: Market Barrow

Starting an Entry

Department: 03 - Swine Change
Class: A: Market Barrows Change
Lot: 100: Market Barrow Change

Continue

Swedlund, Amanda

Existing entries (1)

#207

Department: 03 - Swine
Class: A: Market Barrows
Lot: 100: Market Barrow

Creating Entries

- ▶ Step 5:
 - ▶ Non-Animal Entries: Click “Continue”, then skip to Slide 12.
 - ▶ Animal Entries: Click “Add animal”
- ▶ Step 6: If you have not previously entered an animal record you will need to do so by clicking on “enter a new animal record” or you may click on “choose an existing animal record”.

The screenshot displays the '2022 Green County Junior Fair' interface. At the top, there are tabs for 'Exhibitors', 'Entries', and 'Payment', with a balance of '\$0.00' on the right. A progress bar shows 'Club/Chapter' as step 1 and 'Animals' as step 2. The main area shows 'Entry #208' for 'Swedlund, Amanda' in the '03 - Swine' department. Below this, the 'Entry Animals' section states 'There is no animal in this slot' and includes an 'Add an animal' button. A red arrow points from this button to a modal titled 'Adding an Animal'. This modal offers two options: 'Choose an Existing Animal Record' and 'Enter a New Animal Record'. A red arrow points from the 'Enter a New Animal Record' option to another modal titled 'Adding a New Animal'. This modal has fields for 'Animal Type' (set to 'Swine*') and 'Tag *' (with 'GR2600' entered). It includes 'Cancel' and 'Create and Add Animal' buttons. A red arrow points from the 'Create and Add Animal' button back to the 'Adding an Animal' modal. Another red arrow points from the 'Add an animal' button to a third modal titled 'Adding an Existing Animal'. This modal lists 'Allowed Animal Types' as 'Swine*' and shows a record for 'Amanda Swedlund' with tag 'GR2600'. It includes 'Cancel' and 'Select Animal' buttons.

Creating Entries

- ▶ Step 7: click “Continue”
- ▶ Step 8: If you created your animal record, you will get a bright blue button that asks you to “Review/Complete Outstanding Records”. Click on it.
- ▶ Step 9: Click “Continue” and add the existing animal, Select Animal, then click the final blue “continue”.

2022 Green County Junior Fair Swedlund ▾

Exhibitors > Entries > Payment \$0.00

Entry #208

Swedlund, Amanda

#4

Department 03 - Swine

Class A: Market Barrows

Lot 100: Market Barrow

Club/Chapter 1 Animals 2

Entry Animals

Remove From Entry

Edit Animal Details

Identifier (Tag) GR2600

Animal Type Swine*

Tag GR2600

Continue ➔

2022 Green County Junior Fair Swedlund ▾

Exhibitors > Entries > Payment

Entry #208

Swedlund, Amanda

#4

What do you want to do next?

For Amanda Swedlund:

+ Add another Entry

+ Register another Exhibitor

There are 2 items that need your attention

Review/Complete Outstanding Records

2022 Green County Junior Fair Swedlund ▾

Exhibitors > Entries > Payment \$0.00

Club/Chapter 1 Animals 2

Entry Animals

Remove From Entry

Edit Animal Details

Identifier (Tag) GR2600

Animal Type Swine*

Tag GR2600

Continue ➔

Creating Entries - Additional Entries or Finished or Register another Exhibitor?


- ▶ Do you have additional Entries?
- ▶ Do you need to register another Exhibitor?
- ▶ Are you Finished?
 - ▶ If you click this option before finishing your entries or adding another exhibitor, you will not be able to continue until the Fair Office approves your submissions.

Click Accordingly

2022 Green County Junior Fair

Exhibitors > Entries > Payment

Entry #209

 Swedlund, Amanda
#4

Department	03 - Swine
Class	B: Carcass Barrows
Lot	150: Carcass Barrow

What do you want to do next?

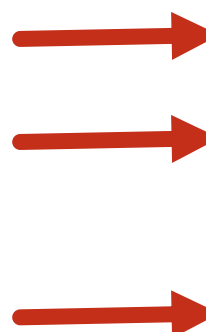
For Amanda Swedlund:

[+ Add another Entry](#)

[+ Register another Exhibitor](#)

Everything looks good!

[Continue to Payment](#)



Entry Submission

- ▶ When you are finished with adding all exhibitors and their entries and have clicked “Continue to Payment”, then Click “Continue”.
- ▶ Click “Continue” again.
- ▶ Please read this next screen carefully! Click that you agree to the statement, then click “Submit”.

2022 Green County Junior Fair

Exhibitors > Entries > Payment

1 Review 2 Payment Method 3 Confirm

Invoice

Individual Exhibitor: Amanda Swedlund \$0.00

Total: \$0.00

A payment method is not necessary because your invoice total is \$0.00.

Continue

2022 Green County Junior Fair

Exhibitors > Entries > Payment

1 Review 2 Payment Method 3 Confirm

Invoice

Individual Exhibitor: Amanda Swedlund \$0.00

Total: \$0.00

Continue

Swedlund

Payment \$0.00

Review Payment Method Confirm

One last step!
Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Agree to Terms

By checking this box, I affirm that I have read and understood the rules and regulations set forth by the Fair and will abide by them.

☒ I agree to the above statement

Payment Total

No payment is necessary

Submit

READ & AGREE

After Submission Check your Email!

- ▶ You will receive 2-3 emails from FairEntry! (no-reply@fairent.com)
 1. Thank you for Registering
 2. Approval or Partial Approval
 - ▶ If approved, you are finished.
 - ▶ If some rejections, you may have some corrections to do. Contact the Fair Office with your questions.
 3. Final Approval Email (if you had some rejections / corrections)
- ▶ Keep these emails! This is your confirmation & proof should there be any questions.

Thanks for registering Inbox x

FairEntry no-reply@fairent.com via sendgrid.net
to me ▾



Flexible fair registration for counties and states

Thanks for registering with 2022 Green County Junior Fair

We received your registration on
April 04, 2022 at 12:07:23 PM 0 Time

Invoice #: 1131399

Exhibitors: 1

Entries: 5

Total Fees: \$0.00

Individual Exhibitor: Amanda Swedlund
Entry #207: 03 - Swine / Market Barrows / 100: Market Barrow
Entry #209: 03 - Swine / Carcass Barrows / 150: Carcass Barrow
Entry #210: 27 - Knitting and Crocheting / Crocheting, Gr. 10 and up / 61: Afghan
Entry #211: 27 - Knitting and Crocheting / Crocheting, Gr. 10 and up / 57: Rug

Part of your registration was approved Inbox x

FairEntry no-reply@fairent.com via sendgrid.net
to me ▾



Flexible fair registration for counties and states

Part of your registration with 2022 Green County Junior Fair was approved:

Invoice #: 1131399

Exhibitors: 1

Entries: 4

Total Fees: \$0.00

Individual Exhibitor: Amanda Swedlund
Entry #207: 03 - Swine / Market Barrows / 100: Market Barrow
Entry #209: 03 - Swine / Carcass Barrows / 150: Carcass Barrow
Entry #210: 27 - Knitting and Crocheting / Crocheting, Gr. 10 and up / 61: Afghan
Entry #211: 27 - Knitting and Crocheting / Crocheting, Gr. 10 and up / 57: Rug

There are also some issues that need your attention:

Entry #208: 03 - Swine / Market Barrows / 100: Market Barrow

"Explanation for rejection will be here."
- Amanda Swedlund

You can review your approved records and fix outstanding issues by signing in.


[Sign In](#)

Rejections / Corrections / Additions

- ▶ If you have any rejections, corrections, or additions to make. Log back into your FairEntry account once you have received the Approval or Partial Approval email.
- ▶ Most rejections will have an explanation, under it. For clarification, contact Amanda @ the Fair Office.

Part of your registration was approved Inbox x

FairEntry no-reply@fairent.com via sendgrid.net
to me ▾


Flexible fair registration for counties and states

Part of your registration with 2022 Green County Junior Fair was approved:


Invoice #: 1131399
Exhibitors: 1
Entries: 4
Total Fees: \$0.00

Individual Exhibitor: Amanda Swedlund
Entry #207: 03 - Swine / Market Barrows / 100: Market Barrow
Entry #209: 03 - Swine / Carcass Barrows / 150: Carcass Barrow
Entry #210: 27 - Knitting and Crocheting / Crocheting, Gr. 10 and up / 61: Afghan
Entry #211: 27 - Knitting and Crocheting / Crocheting, Gr. 10 and up / 57: Rug

There are also some issues that need your attention:

Entry #208: 03 - Swine / Market Barrows / 100: Market Barrow
"Explanation for rejection will be here." - Amanda Swedlund

You can review your approved records and fix outstanding issues by signing in.

 [Sign In](#)

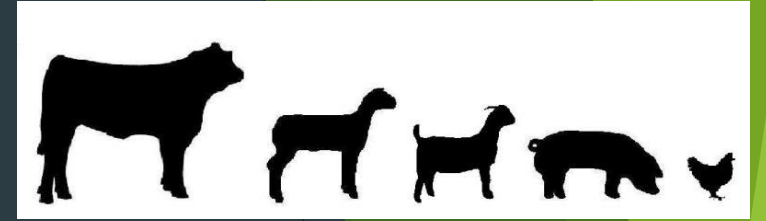
Rejection / Corrections / Additions

When you log back in, your screen will look like this.

- Click on “Continue to work on this”. From there you will get the option to “Create Entry” to add additional Entries, or “Register an Exhibitor” to add another Exhibitor.

The screenshot displays the 2022 Green County Junior Fair registration interface. The top navigation bar shows the user is logged in as 'Swedlund'. The main content area is divided into three sections: 'Registration is currently Open' (with a date range of 4/1/2020 - 4/10/2022), 'Your Completed Invoices' (showing one completed invoice for \$0.00), and 'Your Approved Records' (showing 1 Exhibitor and 4 Entries). The 'Your Current Invoice' section shows the status as 'Open' and a total of \$0.00. A red arrow points to the 'Continue work on this' button. Below this, the 'Exhibitors' tab is active, showing 'Exhibitors being registered' (0 exhibitors) and a 'Register an Exhibitor' button. A red arrow points to this button. The 'Previously Registered Exhibitors' section shows 'Swedlund, Amanda' with a 'Create Entry' button. A red arrow points to this button. The bottom right corner shows the copyright notice: © 2022 RegistrationMax LLC.

Animal Departments



- ▶ All animal projects (including small animals) must be in possession by May 15th.
- ▶ All exhibitors with animals staying overnight at the Fair must complete their YQCA certification before submitting your FairEntry.
 - ▶ You will need your Certificate Number.
- ▶ Animal ID: (this is information you will need to complete your FairEntry)
 - ▶ Dairy & Beef Breeding Stock: Tag#, Breed & Birthdate
 - ▶ Market Animals (Beef, Swine, Sheep, Goats): RFID Tag and Tag fields should use the RFID tag #
 - ▶ Sheep & Goats Breeding Stock: Birthdate, Scrapie Flock ID, Tag#
 - ▶ Example: Scrapie Tag reads WI5107-0123, the Scrapie Tag ID is WI5107 (this is the farm ID), the tag # is 0123 (this is the individual animal number)
 - ▶ Horse, Poultry, Rabbits, Dogs & Cats: Animal Name
- ▶ Showmanship- If you plan to participate in showmanship, you must enter during your online FairEntry!
- ▶ Alternate Entries - only optional for Dairy, Beef & Horse.
- ▶ Swine:
 - ▶ If you are planning to enter 2 market barrows, then you must enter the Market Barrow class twice. Each time using the appropriate tag# for the animal.

Important Deadlines & Information

- ▶ Animal Ownership: May 15, 2023.
- ▶ Junior Exhibitor entries are due Tuesday, May 30, 2023 @ 4:30 pm.
- ▶ Open Exhibitor entries are due Thursday, June 30, 2023.
- ▶ Animal Counts due to Lead Superintendent: Friday, July 7, 2023.
- ▶ Pre-Fair Judging Events:
 - ▶ Cats & Vet. Science: Wednesday, July 12, 2023 @ 5:30 pm @ Green County Fairgrounds
 - ▶ Clothing (Junior & Open): Thursday, July 13, 2023 @ 5:30 pm @ Green County Justice Center.
 - ▶ Horse Show: Saturday, July 15, 2023 @ 8:30 am @ Green County Fairgrounds
 - ▶ Exhibition Hall Departments: see Judging Schedule on Website.
 - ▶ Animal Departments: see Judging Schedule on Website.

IMPORTANT

Important Information

Do NOT forget to sign up your projects in FairEntry.

Failure to do so will result in loss of premium.



Shooting Sports
Cake Revue
Foods Revue
Exhibitors!!

Thank you!!!

We hope this slideshow helped you tremendously! As always, should you have any questions, please reach out to Amanda @ the Fair Office.

608-325-9159 or greencountyfairgrounds@gmail.com